



Volume 11 Issue 1

# Presque Isle Press

International Association of Administrative Professionals ®

Presque Isle Chapter \* P.O. Box 8922 \* Erie, PA 16505

www.piaap.org

Chartered 1946

July, 2007

## INSIDE...

<i>Presidents' Message</i>	1
<i>Upcoming Events</i>	1
<i>CPS/CAP Exam</i>	1
<i>Division</i>	1
<i>International</i>	1
<i>Roster Verification Form</i>	1

## INSERTS

*Roster Verification Form*  
*Christmas Connection Flyer*

### **Presque Isle Press**

is published monthly  
by the Presque Isle Chapter of  
International Association of  
Administrative Professionals ®

Direct inquiries via phone or internet  
to Cassie St. Denny  
Home 814/725-8429  
E-mail fatcats@adelphia.net

Correspondence:  
P.O. Box 8922  
Erie, PA 16505

## SUMMER NEWS BRIEF

### **PRESIDENTS' MESSAGE**

Maria Carney CPS, AIS

I hope everyone is enjoying their summer. As I begin my second term as president in September, I just wanted to give you a quick update on a few Presque Isle Chapter upcoming events.

### Presque Isle Chapter Upcoming Events

September 11, 2007, will be the chapter's first meeting of the 2007-2008 year. Please be sure to attend to meet your Board and hear about my new theme for the year.

October 11, 2007, the chapter will hold an impact meeting. More information will be coming soon.

Also, mark your calendar for Saturday, November 17, to join us for our bus trip to the Cleveland Christmas Connection. This trip was a huge success last year, and we look forward to a great response again this year. It's only \$30 for the trip, which includes snacks on the way to and from the IX Center, a 50/50 drawing, and loads of fun! Just leave the driving to us!

### CPS and CAP Exam

The November 2007 CPS and CAP exams are coming soon. The deadline date to apply for approval to take the three-part CPS exam or four-part CAP exam is August 15, 2007.

### Division

At the 2007 PA Division Meeting, President Lyndee Long CAP introduced her theme for 2007-2008 as "**Reach for the Stars**". We all wish Lyndee the best in her upcoming year as president.

### International

**PromoCorp IAAP Emblematic Merchandise Online Store is now open!**

Access the store and browse available items here:  
<http://www.promocorpstore.com/iaap/home.php>

**Please** fill out and return the enclosed 2007-2008 Roster Information Verification Form as quickly as possible so that the rosters can be finalized by the September 11, meeting.

Watch for your next issue of the Presque Isle Press in August.

Have a great summer!

2007-2008 ROSTER INFORMATION VERIFICATION FORM

Your current roster information is:

Birth Date \_\_\_\_\_

Name: \_\_\_\_\_

Member Since: \_\_\_\_\_

Phone: (H) \_\_\_\_\_ (W) \_\_\_\_\_ (F) \_\_\_\_\_

Home Address:

Work Address:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Email: \_\_\_\_\_

Email: \_\_\_\_\_

Software: \_\_\_\_\_

Work For: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Title: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The above information is correct as published. \_\_\_\_\_

Signature

The above information is incorrect and needs amended as follows:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The above information is correct as amended. \_\_\_\_\_

Signature

**NOTE:** An asterisk indicates your preferred mailing address.

PLEASE RETURN THIS FORM TO KAREN JENDRUCZAK CPS/CAP AS SOON AS POSSIBLE. MAIL TO KAREN AT: 78 BERNWOOD DRIVE NORTH EAST, PA 16428. FOR QUESTIONS YOU CAN REACH KAREN AT: 814-347-1102, OR EMAIL AT: [kljendruczak@ridgurak.com](mailto:kljendruczak@ridgurak.com).



Presque Isle Chapter  
International Association of Administrative Professionals®  
invites you to join us for our annual bus trip to the

**CLEVELAND CHRISTMAS CONNECTION**

held at the IX Center  
Saturday, November 17, 2007  
Cost: \$30 per person

***(Please note, we have not increased the price in the past three years.)***

Bus fare and admission to the Christmas Connection  
included in trip cost

Departure from Erie 8 a.m. from the old Blair Outlet building – Millcreek Mall  
Arrival back in Erie 8 p.m. at the Millcreek Mall

Cleveland's Christmas Connection held at the IX Center in Cleveland brings together over 900 booths of artists, crafters, and retailers who offer a cornucopia of items for gift giving and decorating. While maintaining the "shopping" theme, it also provides fun for the entire family!

We will supply juice and muffins as well as a 50-50 on the bus, and wine and cheese for the trip home.

Get your family and friends together and plan to get your Christmas shopping finished so the month of December is nothing but rest and relaxation before the holidays. Beat the hustle and bustle of Christmas shopping and join us for this fun-filled day!

***There will be an early bird drawing for a free trip to the IX Center, which will cover your bus trip and entrance fee. Just make and pay for your reservation by Friday, September 28, and your name will be entered in the drawing.***

For reservations, please fill out the form below and return to Debbie Hromyak, Altman-Hall Advertising, 235 West 7<sup>th</sup> Street, Erie, PA 16501. Any questions, please call Debbie Hromyak at 454-0158 or Karen Jendruczak CPS /CAP at 347-1102.

Hope you can join us for this fun-filled day!

\_\_\_\_\_  
**Name** \_\_\_\_\_

**Address**  
\_\_\_\_\_

**Phone** \_\_\_\_\_ **No. of Reservations** \_\_\_\_\_

**Amount Enclosed \$** \_\_\_\_\_

**Please make checks payable to Presque Isle Chapter – IAAP**